

Cuyahoga Regional HIV / AIDS Health Services Planning Council



Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O’Neal, James Stevenson – Co Chairs

**Community Liaison Committee (CLC)
Minutes**

Wednesday, April 13, 2016

12:00 Noon to 1:00 pm

St. Augustine Health/Ursuline Piazza Campus
7801 Detroit Avenue ♦ Cleveland, OH 44102

Start: 12:00 End: 12:45 Co-chair: Kimberlin Dennis

Moment of Silence

Welcome and Introductions

Approval of Agenda, April 13, 2016 – No Quorum – 3 in attendance

Motion: Seconded: Favor: Oppose: Abstain:

Approval of the Minutes, March 2, 2016

Motion: Seconded: Favor: Oppose: Abstain:

New/Old Business

a. Plan Agenda & Logistical Activities for the May 5th Community Forum – Sharron Harris states that Community Forum is scheduled, the CLC is partnering with Metro and a flyer has being circulated (distributed at committee also). **Purpose:** To obtain feedback from consumers about service needs to include in PSRA process. Sharron reviews the agenda for the forum. It was suggested to use different color dots to show importance of services – one color for members, and another for community consumers. Sharron and Kimberlin explain the way the forum works; stating that it is for all HIV positive community members and their caregivers. Bryan Jones suggested that they should give flyer’s to agencies that have facebook pages for posting of the event. Guest (Sharon Thomas) states that ATF should put info out in lobby. Clinton Droster is unable to attend need to find replacement. Will change #4 on the agenda to Tracy Johnson (guest); he will speak on “Why I’m interested in joining the Planning Council.” Bryan Jones suggests creating a form to solicit input about service needs for those that are unable to attend the forum in person, but there was concern about the logistics of how that would occur.

Sharron explains that PSRA may need to be moved due to possible changes from HRSA about the timeline for submission of the Part A Grant, so input time for PSRA may be shortened. Transportation is an issue brought up by a guest, a suggestion was made by a guest that consumer’s attending should see their case manager. It was suggested by a guest, Sharon Thomas that ATF could give gas cards and bus passes for this forum. Sharron Harris explains that HRSA regulation does not permit the use of direct services fund for transportation to events like the community forum and that she (Sharron Harris) and she has not authority to suggest or approve of transportation for the forum. Us of Part A funds in this manner violates HRSA guidelines. The agenda is approved for the forum.

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b. Identify, Plan and organize Community Information Forums to educate PLWHA about PC funded services (Develop a monthly plan) Sharron Harris reviewed the work plan (Pam will print it for all members)

c. Identify and plan a list of Capacity Building Training Activities for CLC Members (Develop a monthly plan) – *No discussion occurred.*

d. Establish and Maintain a PLWHA Community Events Calendar to target PLWHA to attend and participate in PC activities (Identify monthly events and plan 3 months in advance) - Bryan Jones will work with PC guest, Sharon Thomas regarding the Community Calendar. Bryan will work with James Stevenson to create a community event calendar. Bryan and James are in charge of community calendar.

** Kimberlin Dennis states that communication needs to take place, members need to attend meetings, she is quite upset by the lack of communication and attendance, plus HRSA expects work to be completed and it is not getting done due to attendance.

e. Create a Planning Council Consumer Outreach Presentation – *No discussion occurred.*

Parking Lot Items

- 1. Agenda**
- 2. Minutes**

Next Steps

Announcements

Bob Buckley April 16 at St. Augustine’s

Adjournment

Motion by: Bryan Jones; Seconded by: Clinton Droster Vote: All In Favor: Unanimous

CLC Committee

2016/17 Quorum = 4

	CLC Committee Members	Term	Mar	Apr
1	O’Neal, Naimah Co-chair	3/14 - 3/17	Y	N
2	James Stevenson Co-chair	8/13 - 8/16	N	N
3	Bryan Jones	8/13 - 8/16	Y	Y
4	Clinton Droster	7/15 - 7/18	Y	Y
5	Kimberlin Dennis	8/13 - 8/16	Y	Y
6	Tina Marbury	7/15 - 7/18	N	N
			4	3

Staff: Sharron Harris, Pam Ditlevson

Guest: Sharon Thomas, Robert Watkins, Tracy Johnson